

Technology Division

Technology Operations Manager

McKeon Group Technology, a provider of commercial Audio Visual & Telecommunications solutions throughout Ireland and beyond are now hiring. We offer end-to-end solutions including Audio, Video, Digital Signage, Control Systems, Video and Audio Conferencing, Telecommunication Systems and much more. We are unique in our ability to provide an integrated approach to our clients' needs, ensuring that client brand and communication goals are met in a powerful combination of relevant solutions.

We are looking for an ambitious, self-motivated, hard-working individual with a proven track record to become part of the Mckeon Group team.

This will be a rewarding and challenging career opportunity for the right individual with a competitive salary based on experience and qualifications.

Technology Operations Manager Role

"The Technology Operations Manager is a great manager and a great team builder. He or she will be an excellent multi-tasker, a great communicator, and a have great motivational skills. The Operations Manager's job is to efficiently manage the teams & resources that deliver quality finished projects to our Clients.

The role is multi-faceted and will include:

- Overall responsibility for on-site operations of the Technology Division, reporting to the Technology Division Manager (TDM).
- Personnel management: Direct supervision of all Technology Division Operatives & Project Managers.
- Working alongside the Technology Division Manager to ensure Program management and engineering execution –responsible for ensuring that the finished project vision is realised through excellence in execution.

Roles & Responsibilities:

1. Scheduling of all installations
 - a. Using Causeway Vixen System "Engineers Diary"
2. Managing Installation Teams including;
 - a. Implementing & Monitoring of new KPI's for all Supervisors & Installers
 - b. Timesheet Approvals
3. Client Liaison
4. Variations
5. Preparation of RAMS (Risk Assessments & Method Statements) with the assistance of H&S Manager
6. Implementation of all Company ISO Procedures relating to the position including;
 - a. Updating ERP System Daily
 - b. Management of Contract Folders including
 - i. Drawing Register
 - ii. As Built Drawings
 - iii. Archiving of Control System Programs/Software
 - iv. Saving / controlling meeting minutes
 - c. Handover documents to Installation teams
 - d. O&M Manuals at Job Completion
7. Service Management
 - a. First Level Telephone support for existing Contracts
 - b. Scheduling Service Call Outs
8. Stock Control in Conjunction with Admin Team
 - a. Managing Warehouse Stock (Should be kept to a minimum while ensuring we have enough in-house stock to cope with upcoming installations or service contracts).
 - b. Purchasing Materials (In Conjunction with Technology Division Manager)
9. Full compliance with company's and customer's safety systems
10. Knowledge of equipment manufactured by Crestron, Extron, Panasonic, Sony, Polycom, Kramer, Ubiquiti, Lancom or similar companies would be an advantage.

Short Term Tasks & Goals:

1. Build Service & Maintenance service for Technology division in conjunction with TDM
2. Expand our Standard Operating Procedures & Manuals in Conjunction with CTO

Experience / Skills Required:

- Management Experience in a similar role
- Experience in both Commercial and/or Residential Audio-Visual Integration.
- Satellite or Telecoms Installation.
- IP Connectivity.
- IT / Computer Science / Electronics Degree would be an advantage
- Must have excellent verbal and written communication skills.
- Must have a clean driving licence.
- Strong interpersonal skills and an ability to deal with both internal and external customers.
- Ability to manage multiple tasks simultaneously.
- Should be responsible, flexible, self-motivated, hardworking and well-organised with the ability to work well in a team-based environment.

Salary:

Dependant on Experience