



Junior Electrical Engineer - Electrical Division

Established Construction, Mechanical and Electrical Contractor based in Ashbourne, Co. Meath are seeking a Junior Electrical Engineer.

Mentoring and further training will be provided for the right candidate. Excellent opportunity to progress within the Company.

Duties and Responsibilities

- Maintain Electrical pricing Library for Estimating
- Assist in competitively pricing Electrical services tenders
- Assist Contracts Manager and foremen with project management duties including allocation of labour to jobs and scheduling of materials. Liaise with site foremen where required.
- Liaise with project design team & client when & if required
- Assist with re-measurement and Value Engineering of projects
- Continual review of contracts to ensure compliance with specification and quality procedures
- Materials and equipment procurement and liaising with subcontractors and suppliers
- Monitor project programmes and materials delivery schedules
- Prepare weekly job reports and maintenance of job folders
- Assist in preparing claims for variations, valuations and final accounts
- Prepare method statements for all aspects of Electrical works.
- Production & Mark up of CAD drawings for "As Built" or small project drawings
- Preparation of O&M Manuals
- Assist with On-Site Supervision of Jobs where required
- Assist Divisional Managers with clerical duties



Experience / Skills Required

- 3rd Level Qualification in Electrical or Building Services Engineering. Trade qualifications, with experience and further technical qualifications will be considered.
- Good communication and presentation skills.
- Good IT skills including use of Word, Excel, MS Project, etc.
- AutoCAD experience.
- Knowledge of Estimating an advantage.
- Should be flexible, hardworking and self-motivated with the ability to work well in a team-based environment.

Interested candidates should email CV's to info@mckeon.ie